

**SCHOLARSHIP AND TRAINING FUND
MOBILITY PROJECTS IN HIGHER EDUCATION
PARTNER INTERINSTITUTIONAL AGREEMENT**

GENERAL CONDITIONS

Article 1

1. This Agreement has been concluded for the period from 1.07.2015 to 30.09.2016
2. This agreement applies to the implementation of the Mobility Project in Higher Education under the Scholarship and Training Fund and was adopted in accordance with Regulation on the implementation of the EEA Financial Mechanism and Norwegian Mechanism 2009-2014.
3. The Parties accept that the obligation of conclusion of this Agreement is due to the Article 6.8 of the above Regulations.
4. The Parties confirm that this partnership agreement will be submitted to the Programme Operator together with the application form within *Mobility Projects in Higher Education* of the Scholarship and Training Fund.
5. The above Parties have jointly agreed to start the cooperation according to the principles of the Erasmus Charter for Higher Education in a form of mobility of university students and academic staff within the framework of the Scholarship and Training Fund.
6. The above Parties confirm that structure and content of study programmes (curricula) have been checked against feasibility to give the student full academic recognition.

Article 2

1. Within the framework of the *Mobility Projects in Higher Education* the Parties shall be obliged to proceed in accordance with:
 - Memorandum of Understanding concerning the implementation of the EEA Financial Mechanism 2009-2014;
 - Memorandum of Understanding concerning the implementation of the Norwegian Financial Mechanism 2009-2014;
 - Regulation on the Implementation of the European Economic Area (EEA) Financial Mechanism 2009 – 2014;
 - Regulation on the Implementation of the Norwegian Financial Mechanism 2009 – 2014;
 - National and European Union law on public procurement;
 - Provisions of the financial contract concluded between the Project Promoter and the Foundation for the Development of the Education System acting as Programme Operator;
 - The Parties accept to act in accordance with the principles of *Mobility Projects in Higher Education* within Scholarship and Training Fund published in the Guidelines for Applicants and Administrative and Financial Guide for Project Promoters at www.fss.org.pl.
2. Hereby the Parties confirm that they have read documents referred to in Article 2 and approved their provisions and wording.

Article 3

1. The Parties shall cooperate in form of the provision of mobility of university students and staff, aiming to achieve in academic year 2015/2016, the numbers of mobilities specified in Special conditions, Article 1 of this Agreement.
2. The receiving institution, for each mobility accepted within the framework of the *Mobility Projects in Higher Education* shall receive the equivalent of 500 Euro per person constituting a lump sum for the organization of mobility (OM). This sum shall be used for the organization of mobility of a given person in the host institution.
3. Lump sum amount due for the organization of mobility will be transferred to the Partner Institution before the end of the project set in the agreement between the Programme Operator and Project Promoter to the bank account number given in the Special conditions, Article 3 of this Agreement.

Article 4

1. Students and staff of the Project Promoter going to Partner Institution shall receive the cofinancing as a lump sum according to the principles listed below:
 - 1.1 Students of the Project Promoter going to Partner Institution for a period of study or a practical placement, shall receive cofinancing in accordance with the table below:

Cost type	cofinancing
Subsistence	800 € per person per month
Travel and insurance	500 € per person

1.2 Students of the Project Promoter holding a disability certificate going to Partner Institution shall receive on the basis of the appropriate document:

Cost type	Certified degree of disability	Cofinancing
Subsistence	mild	900 € per person per month
	moderate	1000 € per person per month
	major	1200 € per person per month
Travel and insurance		500 € per person

1.3 Staff of the Project Promoter going to Partner Institution for a teaching assignment or training period shall receive cofinancing in accordance with the table below:

Cost type	Cofinancing
Subsistence	250 € per person per day
	1250 € per person per week
	2100 € per person per month
Travel and insurance	500 € per person

1.4 Staff of the Project Promoter holding a disability certificate going to Partner Institution for a teaching assignment or training period shall receive on the basis of the appropriate document cofinancing in accordance with the table below:

Cost type	Certified degree of disability	Cofinancing		
		Per day per person	Per week per person	Per month per person
Subsistence	mild	281.25 €	1406.25 €	2362.50 €
	moderate	312.50 €	1562.50 €	2625.00 €
	major	375.00 €	1875.00 €	3150.00 €
Travel and insurance		500 € per person		

Article 5

1. Students and staff from the Partner Institution coming to Project Promoter shall receive the cofinancing as a lump sum according to the principles listed below:

1.1 Students from the Partner Institution coming to Project Promoter for a period of study or a practical placement, shall receive cofinancing in accordance with the table below:

Cost type	Cofinancing
Subsistence	600 € per person per month
Travel and insurance	500 € per person

1.2 Students from the Partner Institution holding disability certificates coming to the Project Promoter shall receive cofinancing on the basis of the appropriate document in accordance with the table below:

Cost type	Cofinancing
Subsistence	800 € per person per month
Travel and insurance	500 € per person

1.3 Staff from the Partner Institution coming to Project Promoter for a teaching assignment or training period shall receive cofinancing in accordance with the table below:

Cost type	Cofinancing
Subsistence	150 € per person per day
	750 € per person per week
	1250 € per person per month
Travel and insurance	500 € per person

1.4 Staff from the Partner Institution holding disability certificates coming to Project Promoter shall receive cofinancing on the basis of the appropriate document according to the table below:

Cost type	Lump sum
Subsistence	225 € per person per day
	1125 € per person per week
	1875 € per person per month
Travel and insurance	500 € per person

Article 6

1. The Parties accept that all the amounts listed in the Article 4 and in the Article 5 of this Agreement are the basis for each item as stipulated above.
2. Partner Institution accepts that the final amount of items stipulated in Article 4 and in Article 5 of this *Agreement*, will be different from the basis expressed in Euro, as the *Financial Agreement* between Programme Operator and the Project Promoter will be prepared in PLN and transfer of funds to the Project Promoter will be made in PLN after conversion at the rate of 1€ = 4,2324 PLN.

Article 7

The receiving Institution shall be obliged to provide a student or a staff with a study/training programme, which was individually agreed for each mobility participant and described in one of the following:

- Learning Agreement
- Training Agreement
- Individual Teaching Programme
- Individual Work Programme

Article 8

1. The Agreement has been issued in three counterparts, one for the Project Promoter, one for the Partner Institution and one for the Programme Operator.
2. Project Promoter shall submit one original counterpart of this Agreement to the Programme Operator together with the Application for *Mobility Project in Higher Education* within Scholarship and Training Fund.