

**Scholarship and Training Fund**  
**MOBILITY PROJECTS IN HIGHER EDUCATION**  
**Ex-ante evaluation questionnaire**  
**Recipient: Staff**

Dear Sir /Dear Madam,

This questionnaire that you are kindly requested to fill in, is an element of evaluation conducted by the Scholarship and Training Fund. It is meant to acquaint us with our individual participants' opinions. All questionnaires will be analysed collectively and the result of the analysis will contribute to the optimisation of adjustment of the Scholarship and Training Fund to your needs.

First name and surname:

E-mail address (confirmation of submitting the questionnaire will be emailed to this address):

Name of the home institution:

Name of the host institution:

**Individual participant's professional circumstances**

1. Do you work in the same institution that you graduated from?

- Yes  
 No

2. What academic title/ degree do you hold?

- Master's  
 Master of engineering  
 Doctor  
 Doctor of engineering  
 Higher doctoral degree  
 Higher doctoral degree in engineering  
 Professor

3. Are you involved in any kind of professional activity other than work in the home institution?

- Yes  
 No

## Knowledge of languages

4. Please rate your knowledge of languages for each language spoken on a scale of 1-5, with 1 being very poor, 5 being very good

(1)

.....  
Scores 1 – 2 – 3 – 4 – 5

(2)

.....  
Scores 1 – 2 – 3 – 4 – 5

(3)

.....  
Scores 1 – 2 – 3 – 4 – 5

## Organisational conditions of recruitment/selection

5. How did you obtain information relating to your possible participation in exchange under *Mobility Projects in Higher Education*? (please tick one or more options from the list)

- Information on the information board
- Information from tutors
- Personal visit to the organisational unit responsible for coordination in *Mobility Projects in Higher Education*
- Notification by email
- Information on the higher education institution's webpage
- Information passed at meetings devoted to information on *Mobility Projects in Higher Education*
- Information passed at meetings providing information on other matters
- Leaflets/brochures/informational posters prepared solely for the purpose of recruitment for *Mobility Projects in Higher Education*
- Leaflets/brochures/informational posters prepared for recruitment for various mobility projects, including *Mobility Projects in Higher Education*
- Other

If you ticked "other", please specify:

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6. How do you rate participants recruitment organised by the home HEI in relation to *Mobility Projects in Higher Education*? (Please rate the elements below on a scale from 1 to 5, with 1 being definitely negative, 5 being very good)

- Accessibility and completeness of recruitment information  
1 – 2 – 3 – 4 – 5
- Clarity of application procedures  
1 – 2 – 3 – 4 – 5

- Organisation of recruitment and selection  
1 – 2 – 3 – 4 – 5

### Organisational and financial conditions of exchange - expectations

7. Basing on your current knowledge, what kind of conditions do you expect during your exchange?  
(Please rate the elements below on a scale from 1 to 5, with 1 being definitely negative, 5 being very good)
- Conditions relating to the core of exchange (cooperation with persons from the host institution, directly involved in the exchange process):  
1 – 2 – 3 – 4 – 5
  - Conditions relating to the core of exchange (access to the Internet, library, laboratory, teaching aids):  
1 – 2 – 3 – 4 – 5
  - Financial conditions:  
1 – 2 – 3 – 4 – 5
  - Accommodation:  
1 – 2 – 3 – 4 – 5

### Estimated needs and objectives of the exchange

8. Is your exchange under *Mobility Projects in Higher Education* to contribute directly to: (please tick one or more options, if applicable):
- Preparation of research work
  - Preparation of a publication
  - Development of teaching skills
  - Development of other professional skills
  - Development/updating of professional knowledge
  - Development/preparation of further partner cooperation with the host institution
  - Other

If you ticked "other", please specify:

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9. Please indicate what kind of objectives you intend to achieve during your exchange. (Please rate the elements below on a scale from 1 to 5, with 1 being definitely negative, 5 being definitely positive)
- Scientific benefits – knowledge and skills useful in delivering classes to students  
1 – 2 – 3 – 4 – 5
  - Scientific benefits – research, establishment of academic cooperation  
1 – 2 – 3 – 4 – 5

- Professional benefits – exchange of experiences  
1 – 2 – 3 – 4 – 5
- Professional benefits – acquisition of knowledge indispensable in further professional development  
1 – 2 – 3 – 4 – 5
- Professional benefits – observation of the host institution’s organisational system and willingness to use an example of “good practice” in the home institution  
1 – 2 – 3 – 4 – 5
- Professional benefits – establishment of closer cooperation with the host institution from Poland  
1 – 2 – 3 – 4 – 5
- Professional benefits – familiarisation with the Polish institution in order to apply for subsequent exchanges  
1 – 2 – 3 – 4 – 5
- Personal benefits – interesting way of spending time, meeting new people, seeing new places  
1 – 2 – 3 – 4 – 5

### Plans (general)

10. Please answer the questions below, rating to which extent they apply to you (Please rate on a scale from 1 to 5, with 1 being definitely not, 5 being definitely yes)

- Are you planning to take up additional paid work in the near future?

- in education  
1 – 2 – 3 – 4 – 5

- in other fields  
1 – 2 – 3 – 4 – 5

- Are you planning a longer stay in a foreign higher education institution related to your professional development?  
1 – 2 – 3 – 4 – 5

11. Do you wish to share your opinion/remarks in relation to the exchange planned?

- Yes
- No

12. If you ticked “yes” in question 11, please tell us about your opinion/remarks in relation to the exchange planned

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**Individual participant's personal data and socio-economic circumstances:**

Sex F/M

Age ..... years old

Place of residence:

- In the same city where your home HEI is
- In a locality situated less than 25 km away from your home HEI
- In a locality situated more than 25 km away from your home HEI